

Kestrel Quick Start Guide



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Migration Plan : Submission 2

Completion Deadline: Friday 20 June 2025

This is the second occurrence of the Supplier Migration Plan Submission process. This is a repeat of the Submission process conducted in July 2024 with revised information and improvements.

To complete Submission 2 the MCC are looking for a Weekly Granularity Plan from all suppliers to be submitted via the Kestrel tool.

As per the [Baselined Migration Framework](#), all Suppliers are required to complete and submit their weekly migration plans via Kestrel.

Log in at : <https://kestrel.mhhsprogramme.co.uk/>

The screenshot shows the Kestrel web application interface. At the top, there is a dark navigation bar with the MHHS PROGRAMME logo, the name 'Kestrel', and user information: 'AS ABC Corp / Jonny Smith (MHHSProgramme) Group MPID: ABCD'. Below this is a breadcrumb trail: 'Supplier profile' and 'Submission 2 - Planning'. A search bar contains the text 'Submission 2 - Planning'. Below the breadcrumb is a 'Submissions 2 - Summary' section with three cards: 'Plan Start 7 May 2025', 'Submission Deadline 20 June 2025', and 'Time to Submission Deadline in about 1 month'. The main content area is titled 'Planning' and contains a sequence of steps: '1. Download submission template', '2. Upload valid plan', and '3. Nominate plan'. The first step is highlighted. Below the steps, there are two download buttons: 'Download Weekly Submission Template' and 'Sample Daily Submission Template'. Annotations with red arrows point to these elements: 'Supplier Details, check what info the MCC have for any given MPID e.g. migration start date, portfolio size etc.' points to the 'Supplier profile' breadcrumb; 'Proceed to the next step of uploading a plan' points to step 2; 'Proceed to the next step of nominating a plan (currently disabled)' points to step 3; 'Download the weekly template that the MCC requires all suppliers to fill in' points to the 'Download Weekly Submission Template' button; and 'Download a sample daily template for any Suppliers wishing to get an advanced view' points to the 'Sample Daily Submission Template' button.

Supplier Details, check what info the MCC have for any given MPID e.g. migration start date, portfolio size etc.

Supplier profile

Submission 2 - Planning

Submissions 2 - Summary

Plan Start
7 May 2025

Submission Deadline
20 June 2025

Time to Submission Deadline
in about 1 month

Planning

Complete all steps in sequence

Weekly Plan

1. Download submission template
2. Upload valid plan
3. Nominate plan

1. Download submission template

Submission templates are provided at the Supplier Group MPID level, and must include forecast plans for each LDSO region where you have trading MPANs.

Before filling in your "Weekly granularity" submission template:

- Check your mapping Group MPID to Child MPID mapping
- Check your MPAN counts by LDSO using EES data

Need help completing the Submission Template?
Refer to the latest [Supplier Envelope & Plan Submission Guide](#)

[Download Weekly Submission Template](#)

For Suppliers wantig to test thier Daily Submission Template, you can download it here

[Sample Daily Submission Template](#)

Proceed to the next step of uploading a plan

Proceed to the next step of nominating a plan (currently disabled)

Download the weekly template that the MCC requires all suppliers to fill in

Download a sample daily template for any Suppliers wishing to get an advanced view

Kestrel : Upload and Validate a plan

The screenshot shows the Kestrel web application interface. At the top, there is a navigation bar with the MHHS PROGRAMME logo, the Kestrel name, and user information for ABC Corp / Jonny Smith (MHHSProgramme). Below the navigation bar, there is a breadcrumb trail: Supplier profile > Submission 2 - Planning. The main content area is titled 'Submissions 2 - Summary' and contains three summary cards: Plan Start (7 May 2025), Submission Deadline (20 June 2025), and Time to Submission Deadline (in about 1 month). The 'Planning' section is active and shows a sequence of steps: 1. Download submission template, 2. Upload valid plan (highlighted), and 3. Nominate plan. The '2. Upload valid plan' step includes instructions and notes. A callout box titled 'Early Access to Validation Feature' provides additional information. Below the instructions is a table with one row of upload data. A red arrow points from the 'Upload plan for validation' button to the table. Another red arrow points from the 'Results' button to the table. A third red arrow points from the 'Results' button to the text 'Check validation results for valid and invalid files'. A fourth red arrow points from the text 'Re-download your original submission' to the download icon in the table row.

Supplier profile | Submission 2 - Planning

Submissions 2 - Summary

Plan Start: 7 May 2025 | Submission Deadline: 20 June 2025 | Time to Submission Deadline: in about 1 month

Planning

Complete all steps in sequence

- Weekly Plan
- 1. Download submission template
- 2. Upload valid plan**
- 3. Nominate plan

2. Upload valid plan

- Upload your "Weekly granularity" submission template
- Your plan will be validated against the [Submission Rules](#)

NOTES:

- Files are checked for format, completeness, and rule compliance
- You can upload multiple versions if needed
- Validation feedback will appear for each file

Once you're satisfied with the validation results for an uploaded plan, proceed to the next step:

- Nominate the plan you want the MCC to consider for baseline scheduling

Early Access to Validation Feature

The Validation functionality is now available in early-access mode to give Suppliers visibility of the planned rule checks and feedback structure.

Please note: The Validation feature is still in development, and feedback is welcome. Additional rules, messages, and interface enhancements will be introduced in the coming days.

We appreciate your support in testing and familiarising yourself with the current features. Further updates will be communicated shortly.

[Upload plan for validation](#)

File	Upload Date/Time	Status	Validation
weekly_submission_template (13).xlsx AXPO_WJ746533228796	6 May 2025 at 13:07	Invalid	Results

Upload completed weekly plan

Re-download your original submission

Check validation results for valid and invalid files

1 - File-Level and User Validations

Rule ID	Rule Name	Description	Result if Failed
VD001	Virus Check	Files are checked for viruses	File rejected and deleted
VD002	File Type	Only .xlsx files accepted	File rejected
VD003	Single Sheet	Only one sheet per workbook allowed	File rejected
VD004	File Size	5MB maximum file size	File rejected
VD005	Template Schema	Submission must match required schema	File rejected
VD006	User Authentication	Supplier MPID must match logged-in user	File rejected
VD007	Read-Only Fields	Critical columns must remain unchanged	File rejected

2 - Data Integrity Validations

Rule ID	Rule Type	Applicable To	Description	Validation Outcome
VD008	Data	ALL	No blank values in Planned Submission Column	Invalid File
VD009	Data	ALL	Only positive (0 or higher) in Planned Submission Column	Invalid File
VD010	Data	ALL	Volume Rule: Weekly_Supplier_Planned_Subm_Vol cannot exceed Weekly_ENVELOPE	Invalid File

3 - Migration Planning and Capacity Rules

Rule ID	Rule Type	Applicable To	Description	Validation Outcome
VD011	Data	Envelope Rule	Core Migration Window: [90%] of portfolio must be planned for migration by end of Supplier's Ramp Up + Core Window	Invalid File
VD012	Data	Envelope Rule / De minimis Rules	Ramp Up Rule: [5% to 10%] of portfolio within Individual Supplier Ramp Up Window	Invalid File
VD013	Data	De minimis Rules	Core Migration Window minimum length: Residual portfolio must use minimum of [20 migration days] after Ramp-Up Window	Invalid File
VD014	Data	Envelope Rule	<i>Total volumes vs. MPANs match: For each LDSO, total Supplier_Planned_Subm_Vol (LSPV) should equal ISLP; NOTE: ISLP includes Secondary MPANs so should planned migrations</i>	<i>Invalid File for Envelopes or Valid with Warnings (+/- 0.001% tolerance)</i>

Next Features

1. Enhanced Validation
2. Nomination of Plans

Support and Feedback

Any enquiries regarding Kestrel please contact the mailbox: Kestrel@mhhsprogramme.co.uk

Please include an indication in the Subject regarding the nature of your enquiry and your Supplier Group MPID e.g.

ABCD (Electro Co): New Kestrel User request

WXYZ (UK Sparky Ltd): Validation rules question

BCDE (Another Supplier): Error when uploading template

VWYX (Energy Folks): LDSO MPAN count enquiry