



**MHHS
PROGRAMME**
Industry-led, Elexon facilitated

MHHS ADO Training Guide

#1 Permissions and Access Requests

Document Type - External

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MHHS Programme – Permissions and Access Requests

Change Record

Date	Author(s)	Version	Change Detail
22/09/2023	Dean Bailey	0.1	Initial draft
06/10/2023	Dean Bailey	1.0	Updates following SRO review
25/10/2023	Dean Bailey	2.0	Section 2. Groups added
26/09/2024	Defect Management Team	2.1	Updates and refresh to make relevant for SIT
01/10/2024	Salman Bukhari, Michael Michael Inije, Karthikeyan Ganesan	2.2	Updates to new process for Access requests. Removed Groups slide as not relevant to Cycle 3
02/10/2024	Salman Bukhari, Michael Michael Inije, Karthikeyan Ganesan	3.0	Updates following SRO review

Reviewers

Reviewer	Role	Version
Heath Thomas	LDP SI Test Support Manager	2.1, 2.2, 3.0
Nicola Farley	MHHS Qualification Manager	2.0
Kiran Raj	MHHS SIT Functional Test Lead	2.0, 3.0

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Document References

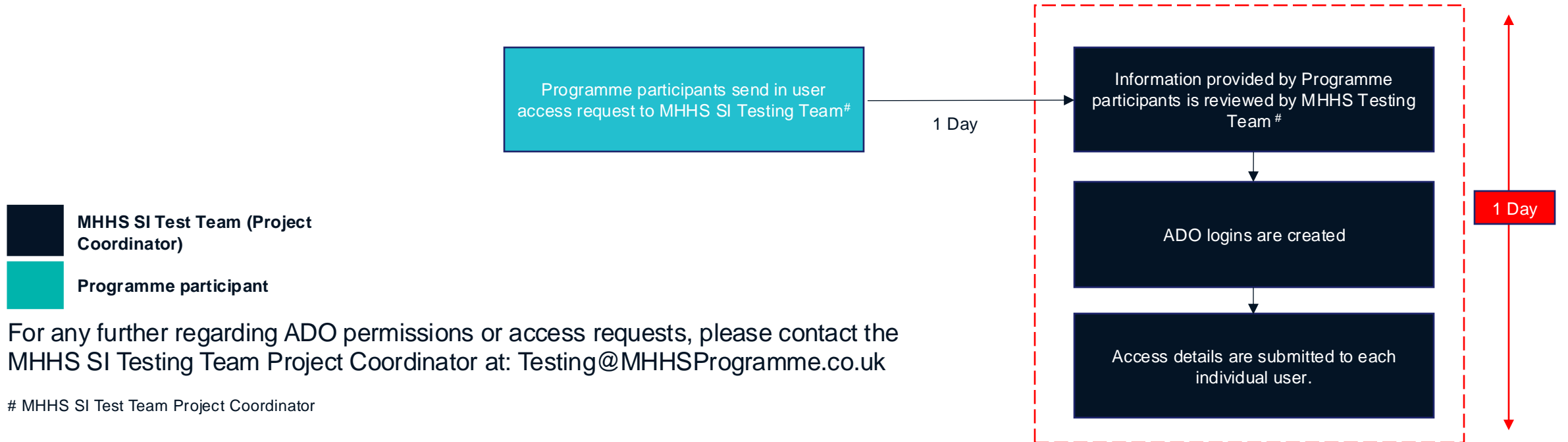
Ref no.	Document name	Published
MHHS-DEL1704	MHHS ADO Training Guide #3 Raising a Defect in ADO	03/10/2024
MHHS-DEL1705	MHHS ADO Training Guide #1 Release Management Form	03/10/2024
MHHS-DEL1706	MHHS ADO Training Guide #1 Executing Test in ADO	03/10/2024
MHHS-DEL1703	MHHS ADO Training Guide #2 Defect Status Overview	03/10/2024
MHHS-DEL1707	MHHS ADO Training Guide #1 Creating Queries and Dashboards in ADO	06/10/2023
MHHS-DEL1736	MHHS ADO Training Guide #1 Environments Downtime Form	03/10/2024
MHHS-DEL 1701	MHHS ADO Training Guide #1 Permissions and Access Requests	03/10/2024
MHHS-DEL1796	Defect and Release Management Lifecycle diagram	03/10/2024

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To support the effective handing of the various ADO capabilities, the following permissions have been created.

Support Activities	Access to Defect Management, Release Management, Environment downtime and reports	Typical use for: Defect, Test, Project, Environments and Release Managers
Test Execution	This will provide access to the 'Test Plan' area of ADO (Test Scenarios and Test cases), as well as Support Activities listed above	Typical use for: Tester, Test Manager

The level of access provided to an individual user will be defined at the point an access request is raised. The below diagram highlights the process and typical timelines:



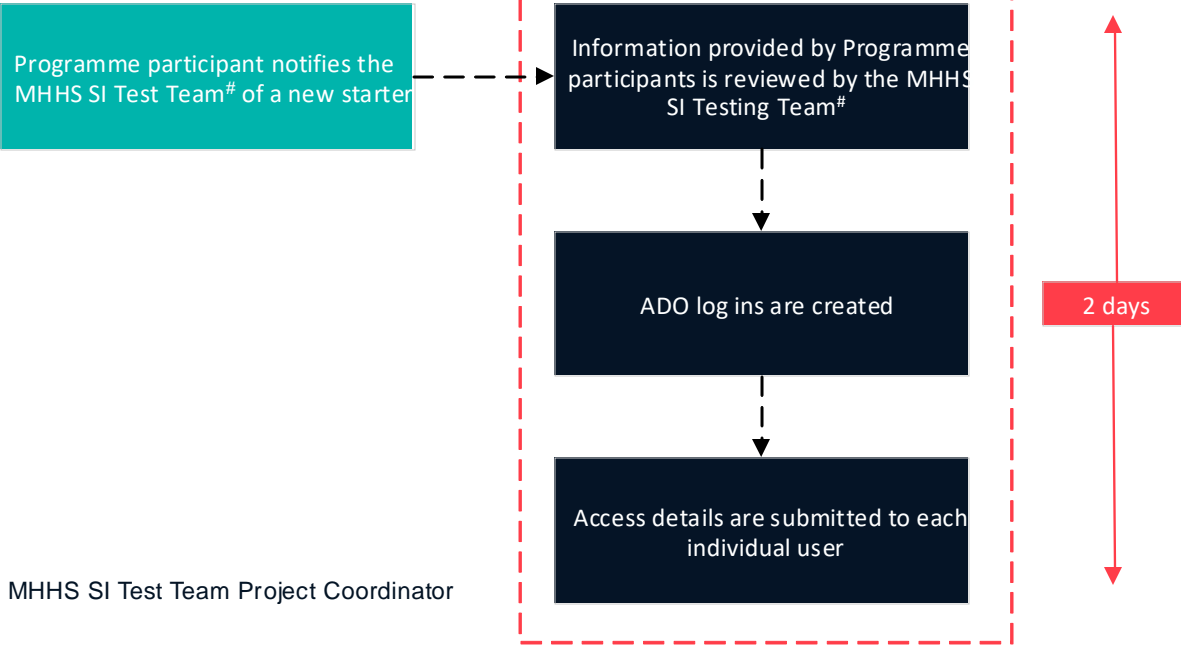
For any further regarding ADO permissions or access requests, please contact the MHHS SI Testing Team Project Coordinator at: Testing@MHHSProgramme.co.uk

MHHS SI Test Team Project Coordinator

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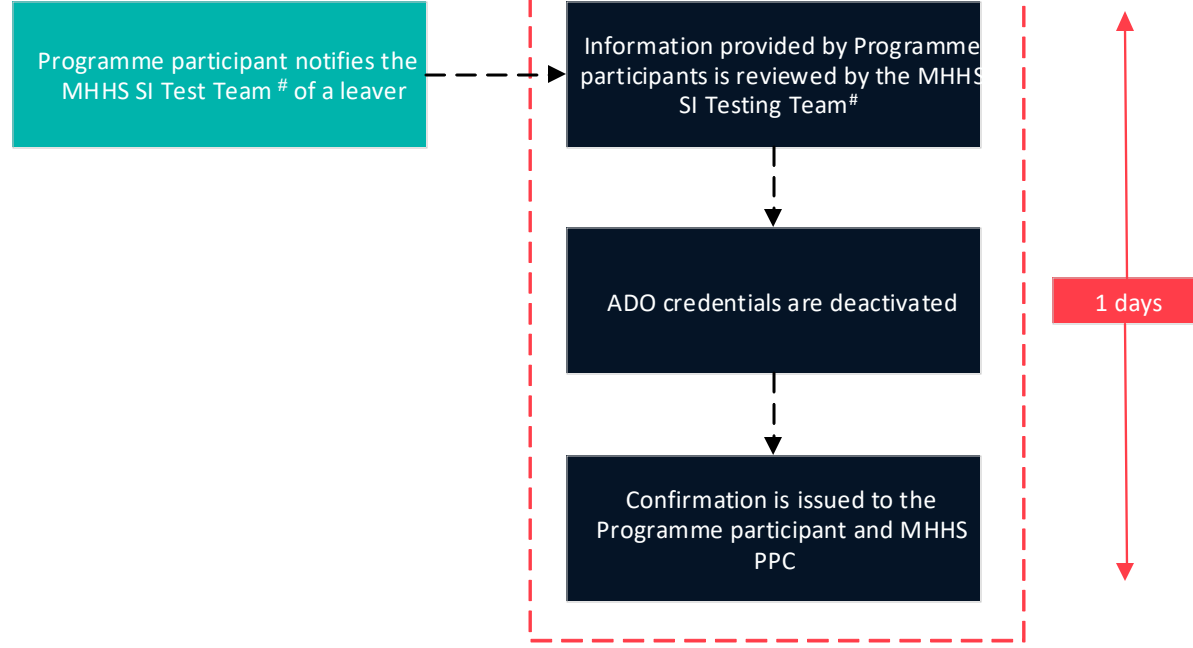
The below diagrams detail the process for new starters and leavers.

New starters:



MHHS SI Test Team Project Coordinator

Leavers:



Notes:

- It is anticipated that each Programme Participant will require access for 5 users. For any additional users, please reach out to the MHHS SI Testing Team Project Coordinator at: Testing@MHHSProgramme.co.uk