

MHHS Cross Code Advisory Group (CCAG) Minutes and Actions

Issue date: 02/02/2023

Meeting number **CCAG014**

Venue **Virtual – MS Teams**

Date and time **25 January 2023 10:00-12:00**

Classification **Public**

Attendees

Chair

Chris Welby (CW)

Role

MHHS IM

Industry Representatives

Andrew Green (AG)

I&C Supplier Representative

Clare Hannah (CH)

Supplier Agent Representative

Fungai Madzivadondo (FMa)

DNO/iDNO Representative

John Lawton (JL)

DCUSA Representative

Jonny Moore (JM)

Elexon Representative (as central systems provider) & BSC Representative (as alternate to Lawrence Jones)

Neil Dewar (ND)

National Grid ESO

Paul Saker (PS)

Domestic Supplier Representative

Richard Vernon (RV)

DCC Representative

Sarah Jones (SJ)

RECCo Representative

Tim Newton (TN)

SEC Representative (as alternate to Robin Healey)

Tom Chevalier (TC)

Supplier Agent Representative (Independent Supplier Agent)

MHHS

Andrew Margan (AM)

Governance Manager

Becca Fox (BF)

Code Drafting Project Manager

Fraser Mathieson (FM)

PMO Governance Lead

Jason Brogden (JB)

Industry Expert

Mark DeSouza Wilson (MdW)

Design Team

Mathew McKeon (MM)

Design Team

Other attendees

Danielle Walton (DW)

Ofgem

Rhiannon Harrison (RH)

IPA

Apologies

Lawrence Jones (LJ)

BSC Representative

Actions

| Area | Ref | Action | Owner | Due |
|------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------|
| Horizon Scanning | CCAG14-01 | Programme to clarify position and timelines on BSC issue 101 and how any requirements may proceed into CCAG-led code drafting | Programme (Chris Welby) | 22/02/2023 |

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|-------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------|
| | CCAG14-02 | Programme ensure Horizon Scanning Log reflects latest Code Body updates | Programme (PMO) | 22/02/2023 |
| Consequential Change Code Drafting | CCAG14-03 | Programme to issue notice in The Clock to advise participants of Consequential Change Log and location for visibility and to invite queries or comments | Programme (Andrew Margan) | 01/02/2023 |
| | CCAG14-04 | Programme to issue notice in The Clock to advise participants of upcoming review requirements as part of Programme code drafting consultations | Programme (Andrew Margan) | 01/02/2023 |
| Previous Meeting(s) | CCAG13-02 | Review the risks IDs for each Horizon Scanning entry to ensure there is a clear link/cross-reference between horizon scanning items and RAID log entries | Programme (Jason Brogden, Matt McKeon) | 25/01/23 |
| | CCAG13-03 | Present the list of consequential change items to be included in code drafting and the rationale for including them to the January CCAG | Programme, Code Bodies | 25/01/23 |
| | CCAG13-06 | Present an updated version of the design artefact mapping document at January CCAG (to show how design artefacts map to code drafting topic areas) | Sarah Jones, Matt McKeon | 25/01/23 |

Decisions

| Area | Dec Ref | Decision |
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| None | | |

RAID Items

| RAID area | Description |
|-----------|-------------|
| None | |

Minutes

1. **Welcome**

CW welcomed attendees to the meeting and outlined the meeting agenda.

2. **Minutes and Actions**

FM advised an amendment to the previous meeting Headline Report had been suggested by SJ (RECCo). The suggested change related to comments by the BSC Representative, who advised further time was needed to review the changes before approval. The decision to approve the Headline Report and Minutes of the meeting held 21 December 2022 was deferred.

FM provided an overview of the latest action updated:

CCAG13-01: Review the timing of the dependency on qualification and SAD processes to determine if the dependency could be brought forward

Regarding the timing of dependencies between qualification and Self-Assessment Document (SAD) processes, the Programme advised a discussion with Elexon was ongoing to review Balancing and Settlement Code (BSC) qualification obligations. It was noted SAD would be referred to as Qualification Assessment Document (QAD) in future. No further code drafting is required at present and the Programme is assessing how best to utilise the qualification section of the code drafting plan. The Programme noted the constructive feedback provided by a Supplier Agent representative, and

how this had led to discussion and the formation of an enhanced position regarding the view of qualification requirements for MHHS.

TC questioned why this had not been raised at the MHHS Qualification and E2E Sandbox Working Group (QWG). The Programme advised items will be tabled at the next QWG and this will be a content-rich session. The Programme is seeking to develop and provide both Systems Integration Testing (SIT) and qualification content at the same time. The RECCo representative confirmed the Retail Energy Code (REC) will draft QAD ahead of this, and a high-level content overview will be provided to the next QWG. SJ advised the QAD drafting will be finalised once the Qualification Approach and Plan is finalised. The Programme advised there is nothing preventing participants from reviewing the QAD ahead of final approval and initiating preparations for qualification.

TC believed the production of qualification requirements were taking a long time, and parties who are not taking part in SIT would not receive their qualification requirements until six months after those in SIT. The representative believed this created a risk to migration. The Programme noted this was an incentive to participate in SIT and participants were beginning to come forward to express interest in SIT participation. The action was closed, noting further discussion will be tabled at the QWG.

Action closed.

CCAG13-02: Review the risks IDs for each Horizon Scanning entry to ensure there is a clear link/cross-reference between horizon scanning items and RAID log entries

The Programme advised RAID IDs have been added to the Horizon Scanning Log, and continue to be under review.

Action ongoing.

CCAG13-03: Present the list of consequential change items to be included in code drafting and the rationale for including them to the January CCAG

The Programme advised current consequential code drafting areas had been provided in the meeting papers under agenda item 5. It was noted there were further items due for discussion at the Consequential Change Impact Assessment Group (CCIAG) on 26 January 2023. Any additional consequential change items for consideration of incorporation into consequential change code drafting were to be provided for entry to Consequential Change Log (CC Log) no later than 31 January 2023.

The Programme recommended the action be closed. CH advised they would like to see the full final list of consequential changes which are to be brought into code drafting before agreeing to close the action. The action was agreed to remain as ongoing.

JM asked whether participants would receive a further opportunity to discuss consequential change topics at CCIAG. The Programme replied they would, and a CCIAG meeting will be held on 23 March 2023. Future meetings of the CCIAG and ownership of the CC Log will be discussed at the next CCIAG meeting.

Action ongoing.

CCAG13-04: Discuss BSC PAF and consequential changes timelines and alignment to the code draft plan

The group discussed BSC performance assurance (PA) requirements and timelines, and their alignment to the code drafting plan. The Elexon Representative did not believe the current timelines were feasible and advised this will be expressed in Elexon's Round 3 Replan consultation response. The group discussed the risks this may present and how they could be mitigated. The Programme noted there are ongoing discussions with relevant parties, and the practicalities of PA arrangements will require assessment. It was acknowledged that at present, the Programme and Elexon's views on the timelines for delivery of PA requirements differed and this would require reconciliation. JM noted there are risks that not all PA reporting measures will be available and a prioritisation may be required. JM also noted the risk of code drafting note being of sufficient quality.

The group agreed to close the action, noting the matter would come under discussion at the Code Drafting Working Group (CDWG).

Action closed.

CCAG13-05: Share CUSC consequential changes to be included in the consequential change list

ND advised NGESO had added consequential change topics to the CC Log. ND thanked Elexon for their dialogue and advised that if any other modifications are required, these will be progressed according to the Programme timeframes.

Action closed.

CCAG 13-06: Present an updated version of the design artefact mapping document at January CCAG (to show how design artefacts map to code drafting topic areas)

In relation the mapping of Design Artefacts to code drafting topic areas, the DCUSA Representative did not believe the existing traceability matrices sufficiently mapped services to artefacts, noting it is based on market roles not services. The group agreed to retain the action to enable ongoing consideration of the extent to which this mapping either already exists or requires creation.

Action ongoing.

3. Programme Updates

The group took this item as read.

4. Horizon Scanning Log

Code Bodies provided updates on their code changes recorded in the Horizon Scanning Log.

BSC

BSC Modification P434 has been implemented and BSC P432 is currently with Ofgem for decision. The Programme queried whether P432 is dependent on the associated DCUSA change (DCP414) and queried whether Ofgem could make a decision until they receive the DCUSA change. Another member believed Ofgem would also need to see REC Change R0015 regarding communications links and posited the three changes serve as a package. The DCUSA representative advised the relevant DCSUA change would not be provided to Ofgem until March 2023 at the earliest.

BSC Issue 101 is progressing, and a call for interested parties was made. The RECCo representative expressed concern over the interaction of BSC Issue 101 with other code drafting activities and believed it would be progressing under Significant Code Review (SCR) powers. The representative questioned whether all Data Integration Platform (DIP) users would be captured by issue 101 discussions and believed there may be a need for interaction with Programme-led code drafting. RECCo were not clear where requirements for DIP users are being drafted, noting requirements for rejection messages and responses, and were trying to understand if this is captured under the REC for REC users. The Elexon representative advised they were considering whether any requirements may proceed through the consequential change route via the 'DIP Technical Documents' item. The Programme took an action to clarify how any MHHS requirements emanating from BSC Issue 101 may proceed into consequential change code drafting. TC expressed concern with the timings of issue 101 discussions and requested inclusion in this action.

ACTION CCAG14-01: Programme to clarify position and timelines on BSC issue 101 and how any requirements may proceed into CCAG-led code drafting

The BSC representative went on to advise BSC Change Proposals (CPs) 1558 and 1568 were approved and awaiting implementation. It was also noted BSC P441 may have some interaction with MHHS.

REC

REC Change R0015 is progressing and will be presented to the REC Change Board on 20 February 2023. The change must align with its BSC equivalent (P432).

REC R0044, which introduces the Meter Data Retriever appointment flow into the Data Service Provider (DSP) is progressing. R0044 is a critical element of delivery for the Central Switching Service (CSS) and Data Communications Company (DCC) requirements relating to MHHS.

REC R0066 has been approved and creates new data items for inclusion within industry messages.

Programme Updates

The Programme advised several updates had been made to the Horizon Scanning Log with the latest Programme assessments of existing changes and initial assessments of new changes.

The group noted several updates contained within the slides provided by Code Bodies which required updating in the Horizon Scanning Log.

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| ACTION CCAG14-02: Programme ensure HS Log reflects latest Code Body updates |
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5. Consequential Change Code Drafting

Governance

The Programme provided an update on the governance of consequential change code drafting items. Consequential change which is to be included within code drafting must be raised via the CCIAG and the relevant Code Body must warrant that the change is required to deliver MHHS and would otherwise require a standalone change under their respective codes change process. If solution development is required, this must be undertaken via the respective code's change development processes (including consultation as may be required). The resultant solution may then be incorporated into the code drafting being overseen via the CCAG and CDWG. Any code drafting will also receive consultation via the CDWG.

One member requested a communication is issued via the Programme newsletter, The Clock, to inform participants of the Consequential Change Log, and to invite comments, inclusions, and highlight the validation process for consequential change items.

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| ACTION CCAG14-03: Programme to issue notice in The Clock to advise participants of CC Log and location for visibility and to invite queries or comments |
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The group discussed the notion the CCIAG is becoming increasingly code focussed rather than design focussed and considered whether its activities should move to the code workstream under the CCAG. The Programme noted this was under consideration, and it was possible the CCIAG would be stood down and the CC Log transferred to another group such as the CDWG, or its outputs otherwise transferred to the CDWG

Process

An overview of the process steps for consequential change code drafting was provided. This involved a consequential change topic being raised to the Programme and included within the CC Log and the raiser attending CCIAG to present the topic. Where a topic is agreed by the relevant Code Body as requiring inclusion in consequential change code drafting, the Code Body undertakes any solution development as may be required. Code drafting is then submitted to the Programme for issuance to consultation as part of the Programme Code Drafting Plan. Responses are triaged by the Programme, and issued to the relevant code body for response five working days prior to the next CDWG. The CDWG review any comments, optionality, or questions and determine whether a recommendation is made to CCAG to approve the drafting, based on whether the drafting appropriately reflects the solution.

The Programme advised that initial comments provided by participants in response to the Round 3 Replan consultation highlighted the consequential code change drafting topic area within the code drafting plan was a large topic. Consideration was being given to whether the topic area will be split into smaller segments.

Finally, the Programme provided an overview of the existing items within the Consequential Change Log which have been agreed for inclusion in the consequential change code drafting. Most items relate to the REC, however there were expected to be numerous additions as the deadline for the inclusion of items within the log approached.

Current Consequential Change Topics

FM provided overview of existing items agreed by Code Bodies as requiring inclusion in consequential change code drafting. FM noted there were ten topics currently, however this was likely to increase as the deadline for submission approaches. A further view will be provided once the list of items has crystallised following the submission deadline.

6. Round 3 Replan Consultation

JB provided information on the materials issued as part of the Programme's Round 3 Replan consultation. Context on the current Programme Plan was provided, as well as information on how participants are expected to respond to the consultation. JB urged all interested parties to respond to the replan consultation, advising this was the formal route for ensuring any questions, comments, or concerns relating to programme activities or timelines to be expressed. JB noted the comments received thus far and the interest expressed by respondents in relation to SIT participation.

7. CCAG Reporting

The Programme advised code drafting commenced on 03 January 2023 for Data Services and Metering Services. Any pre-consultation questions will be taken to the CDWG on 07 February 2023, and there is an option for a second CDWG on 14 February 2023.

Changes to the code drafting plan are anticipated once the Round 3 Replan consultation closes, and this is likely to include movement of the order of drafting topics. Consultation responses thus far have highlighted potential risks to code drafting for interfaces and the potential size of the consequential code drafting topic area.

An update was provided on the status of Data and Metering Services code drafting, and the code documents included within this tranche of drafting. The Programme noting ongoing work to ensure appropriate resourcing for BSC code drafting. TC expressed surprise at seeing the metering codes of practice listed under this tranche of drafting. It was noted the changes to these documents were likely to be minimal. CH commented on participant resourcing, noting those not involved in the MHHS governance groups may require notice of the potential resource requirements for reviewing and responding to consultations on code drafting given the relatively short timescales for response. The Programme noted the consultation periods had been extended from two weeks to three weeks and offered to consider issuing notices in The Clock to advise participants of upcoming review requirements. PS stated it would be useful to know the general size/length of documents to be reviewed in under each topic area.

ACTION CCAG14-04: Programme to issue notice in The Clock to advise participants of upcoming review requirements as part of Programme code drafting consultations

The RECCo representative advised updates on REC drafting had been taken to the CDWG and metering documents were currently under review by REC with only a small number of REC documents to be issued for consultation under the current tranche of code drafting.

8. CDWG Update

AM provided an overview of the discussions at the last CDWG meeting.

9. Summary and Next Steps

FM summarised the actions as per the table above.

The Chair invited any other business to which none was raised. The Chair thanked attendees for their contributions and closed the meeting.

Date of next CDWG: 07 February 2023

Date of next CCAG: 22 February 2023