

MHHS Migration and Cutover Advisory Group (MCAG) Headline Report

Issue date: 02/04/25

Meeting number	MCAG 011	Venue	Virtual – MS Teams
Date and time	01 April 2025 1400-1600	Classification	Public

Actions

Area	Action Ref	Action	Owner	Due Date	Update

Decisions

Area	Decision Ref	Description	Rationale
Headline and Actions	MCAG-DEC24	Headline report was approved with no objections from MCAG members.	The Headline Report was approved without objections from PPs.
Data Cleanse Plan	MCAG-DEC25	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Data Cleanse Plan (v4.1), noting the additional text for clarity on SDEP cases.	The Chair asked if there were any objections to approving the Data Cleanse Plan. None were raised and the approval of the document was accepted.
M10/M11 Cutover Plan	MCAG-DEC26	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the M10/M11 Cutover Plan (v1.1), acknowledging that; the Cutover Plan will undergo further iterations, as Cutover Planning workshops are undertaken with key stakeholders; and further detailed cutover plans/runbooks will be produced to ensure the Cutover activity is closely managed.	The Chair asked if there were any objections to approving the M10/M11 Cutover Plan. None were raised and the approval of the document was accepted, noting the 2 caveats.
Programme Milestones Related to MCAG	MCAG-DEC27	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the dates changes of milestones; MCAG (Provide recommendation to PSG on M11 decision) (T3-TE-0036) from 15/10/2025 to 20/10/25; and MCAG	The Chair asked if there were any objections to approving the milestone date changes. None were raised; the milestone date changes were approved.

		Approval of Early Life Support Model (T3-MI-0033) from 30/07/2024 to 29/04/25.	
	MCAG-DEC28	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the creation of a new milestone: Sprint Execution End (T2-MI-9000) end date = 16/10/25.	The Chair asked if there were any objections to approving the creation of the milestone. None were raised; the creation of the milestone was approved.

Key Discussion Items

Area	Discussion
Headline and Actions	<p>DECISION: Headline report was approved (with no amendments) with no objections from MCAG members (MCAG-DEC24 – recording timestamp 00:06:37).</p> <p>The Large Supplier Representative noted that action MCAG08-02 could be closed as discussions on the Supplier Charges Framework had been undertaken through the Settlements Assurance Working Group.</p> <p>The Chair agreed to close the action and asked for the link to the Settlement Assurance Working Group to be included in the HR report, when closing the action. Link: MHHS Settlement Assurance Working Group (SAWG)</p>
MHHS Open Day	<p>Programme provided feedback on the MHHS Open Day. The theme for this year's Open Day was readiness to M10 and the participant journey to the new MHHS arrangements.</p> <p>Over 200 participants joined the event in person and online. The feedback received was generally positive, highlighting the success and informative nature of the event.</p> <p>The DNO Representative asked if another MHHS Open Day was planned before or after M10/M11. The Programme responded that they try to hold them every 8/9 months, and the next one will be after M10. Elexon representative stated that they are planning an open day mid-May, agenda and date to be confirmed. This will cover items such as qualification, service management, profiling and general readiness.</p>
M10 Checkpoint Update	<p>Programme provided an M10 Checkpoint update and presented the Programme report on M10 Checkpoint Programme Assessment report. The MCAG noted that this would be presented to the PSG meeting on 2 April.</p> <p>Programme outlined five objectives to provide confidence that the programme remains on track to reach M10. Explaining the three-step process to build confidence in achieving M10, with checkpoints in April, July, and September, and actions and assurance activities between each checkpoint. Stating that the programme is not in a position to bring the M10 date forward due to the red status of the service management model.</p> <p>Programme provided a high-level view of the M10 acceptance criteria, noting issues with operational readiness and service management elements, and mentions alignment with the IPA report.</p>

	<p>Chair asked about the programme's assessment being partially aligned with the IPA. IPA explained that the partially aligned points are just clarification points and not disagreements. IPA mentioned that the Programme and IPA had different evidence interpretations but had agreed on the points after discussion.</p> <p>A representative from Elexon (as Helix for Service Design item) added to this assessment, noting ongoing meetings and focus on testing elements, aiming to address defects and training issues.</p> <p>The DCC Representative added information about the SEC party issue identified during operational testing, mentioning defects and governance controls needed for future operations.</p> <p>Ofgem confirmed that they agreed with the amber status given the Programme's complexity and the issues identified. Ofgem emphasised the importance of Participants being open and candid about issues as soon as possible as well as addressing them as soon as possible to meet the agreed implementation timeline.</p> <p>Ofgem mentioned that the Secretary of State is keen to pull M10 forward, but based on the analysis, they are confident that the current date is on target. Ofgem highlighted the challenge of maintaining confidence in M10 if issues persist into August and stressed the need for early identification of challenges and candid communication to ensure the Programme can take necessary actions to stay on track.</p> <p>Programme concluded that the Programme is on track to achieve M10 with known risks, and actions are needed to progress from amber to green.</p> <p>No further comments or questions from MCAG members.</p>
<p>Data Cleanse Plan</p>	<p>Programme presented the Data Cleanse Plan for re-baselining, noting that there was a further minor change to the V4.0 plan arising from the DCWG, before it was to be re-baselined.</p> <p>Programme explained the changes to the data cleanse plan, driven by CR055 and learnings from last year's data cleansing activities. Programme highlighted that the focus was on resolving data quality issues that could cause problems during migration, although the materiality of these issues was relatively small. Programme noted that some exceptions had existed in the market for a long time, while others were highlighted by the move to MHHS. Programme emphasised that the data cleansing activities were aimed at ensuring smooth migration and not fixing long-standing data quality issues.</p> <p>The Chair asked for clarification on the nature of the exceptions and whether they were long-standing or highlighted by MHHS. Chair also inquired about the exact section or line to be added to the data cleanse plan for clarity on raising SDEP cases.</p> <p>Programme responded that the addition would be a line of text providing clarity on what should be used in the subject line when raising SDEP cases. Programme confirmed that the plan would be re-baselined as version 4.1, incorporating the small addition.</p> <p>Programme acknowledged the significant work undertaken by LDSOs and suppliers in the data cleansing activities, mentioning that some suppliers had outstanding work plans, but overall, the industry had made substantial progress.</p>

	<p>MCAG Chair asked if there were any further questions on the Data Cleanse Plan. Seeing no questions, MCAG Chair asked if anyone objected to approving version 4.1 of the Data Cleanse Plan, which included the additional text for clarity on SDEP cases. With no objections, the SRO approved the re-baselining of the Data Cleanse Plan.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Data Cleanse Plan (v4.1), noting the additional text for clarity on SDEP cases (MCAG-DEC25 – recording timestamp 00:51:17).</p> <p>The Large Supplier Representative asked about the timeline for publishing version 4.1, and Programme confirmed that it would be published that day.</p> <p>MHHS Programme Data Cleanse Plan (v4.1)</p>
<p>M10/M11 Cutover Plan</p>	<p>Programme presented the M10/M11 Cutover Plan, stating that a small caveat to the approval, on further development needed and next steps, before it was re-baselined.</p> <p>Programme noted the updates to the cutover plan, driven by CR055 and the need to de-risk the cutover weekend by deploying the MHHS-capable version of MPRS prior to the cutover.</p> <p>Programme mentioned two caveats: further refinement based on upcoming workshops with central parties and the development of a more detailed plan based on participant cutover plans. Programme emphasised the importance of re-baselining the document to give participants a better idea of the cutover weekend activities.</p> <p>The Large Supplier Representative asked whether the request for cutover plans would reach out to all programme participants or just those going through SIT. Programme confirmed that it would reach out to all participants, with specific requirements based on their roles and qualification timelines.</p> <p>The DNO Representative inquired about the template for cutover plans and whether existing detailed plans in participants' formats would be sufficient. Programme assured that they would minimise the work required from participants and provide clear requests for the necessary information.</p> <p>MCAG Chair asked if there were any further questions on the M10/M11 Cutover Plan. Seeing no questions, MCAG Chair asked if anyone objected to approving version 1.1 of the M10/M11 Cutover Plan, with the caveats of further work on planning workshops and the development of detailed runbooks. With no objections, the SRO approved the re-baselining of the M10/M11 Cutover Plan.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the M10/M11 Cutover Plan (v1.1), acknowledging that; the Cutover Plan will undergo further iterations, as Cutover Planning workshops are undertaken with key stakeholders; and further detailed cutover plans/runbooks will be produced to ensure the Cutover activity is closely managed (MCAG-DEC26 – recording timestamp 01:01:40).</p> <p>MHHS M10/M11 Cutover Plan v1.1</p>
<p>Service Design Update</p>	<p>A representative from Elexon (as Helix for Service Design item) noted the Operations Manual 1.1 was published, incorporating feedback from the SIT testing. The manual is continuously updated based on further feedback, which is</p>

	<p>collected through a shared spreadsheet on the Collaboration Base. The next version of the Operations Manual is scheduled to be published next Wednesday (9 April) or the following Wednesday (16 April).</p> <p>Elexon Helix also discussed the ongoing workshops, including problem management sessions with agents and upcoming sessions with DNOs. Regarding cross-service updates, Elexon Helix mentioned a reset in their approach and several working sessions with various parties. They presented an example scenario and are developing further scenarios to illustrate the process. The feedback so far has been positive, and the updates will be included in both the service operations manual and a runbook for cross-party collaboration.</p> <p>The Chair acknowledged the importance of ensuring the cross-service desk works smoothly for MHHS and encouraged everyone to stay involved. Elexon Helix added that any further feedback could be sent to the Helix Service management mailbox (helix.programme@elexon.co.uk).</p>
<p>MWG Update</p>	<p>The Chair highlighted the key points from the slide, including the aim to bring MC Framework consultation 4 back for approval at the MCAG meeting on the 29 April. Programme added that there was an assurance session scheduled for the 22 April to review comments on consultation 4, ahead of the MCAG meeting on 29 April.</p> <p>No further comments or questions from MCAG members.</p>
<p>Programme Milestones Related to MCAG</p>	<p>The Programme provided an overview of upcoming Programme Milestones related to MCAG and any milestone changes for approval.</p> <p>The Programme noted, as per the slide, the first set of milestone changes were a housekeeping activity to move two dates to align with CR055. This change would not have a material impact on the Migration and cut-over activities around that time.</p> <p>MCAG Chair asked if there were any objections to the movement of milestone dates. With no objections from MCAG members, the new dates for milestones T3-TE-0036 and T3-MI-0033 was approved.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the date changes of milestones: MCAG (Provide recommendation to PSG on M11 decision) (T3-TE-0036) from 15/10/2025 to 20/10/25; and MCAG Approval of Early Life Support Model (T3-MI-0033) from 30/07/2024 to 29/04/25 (MCAG-DEC27 – recording timestamp 01:12:44).</p> <p>Programme mentioned the need to create a milestone ID related to migration activity in the programme plan.</p> <p>MCAG Chair asked if there were any objections to the creation of the new program milestone. With no objections from MCAG members, the milestone T2-MI-9000 with the date of the 16/10/2025 was approved.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the creation of a new milestone: Sprint Execution End (T2-MI-9000) end date = 16/10/25 (MCAG-DEC28 – recording timestamp 01:15:57).</p> <p>Programme opened the floor to questions regarding the Programme Milestones, none were raised.</p>
<p>Top Programme Risks Related to MCAG</p>	<p>Programme opened the floor to questions regarding Programme Risks, no comments or questions were raised.</p>

Summary and Next Steps

Programme provided a summary of actions and next steps; no comments or questions were raised.

Date of next MCAG: 29 April 2025

Attendees**Chair****Justin Andrews** Chair**Industry Representatives**

Alexander Ashbrook DCC Representative
Andrew Dudkowsky NESO Representative
Andrew Green (on behalf of Gareth Evans) I&C Supplier Representative
David Yeoman DNO Representative
Graham Wood Large Supplier Representative
Lijo Louis Medium Supplier Representative
Mark Treanor Small Supplier Representative
Michael Ceney Elexon Representative (as BSC/BSCCo Manager)
Morven Hunter iDNO Representative
Sarah Jones (on behalf of Jonny Moore) RECCo Representative
Simon Harrison Supplier Agent Representative (Independent)
Robert Golding DIP Manager

Apologies**Sean Doughty** Elexon Representative (as central systems provider)**MHHS IM Members**

Anne Robinson PMO Governance Support
Bushra Ali PPC Lead
Fola Oki Transition Analyst
John Wiggins Programme Industry SME
Keith Clark LDP Programme Manager
Matthew Breen Transition Lead
Warren Fulton Migration Lead

Other Members

Andy MacFaul Ofgem
Jenny Boothe Ofgem
Joseph Ashworth IPA
Liam Evans IPA
Mark Scott Elexon (as Helix for Service Design item)
Paul Daniels Avanade
Reece Harris IPA